

Thurrock: A place of opportunity, enterprise and excellence, where  
individuals, communities and businesses flourish

## **Forward Plan**

**Issued: 12 May 2015**

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## THE FORWARD PLAN

The Council produces a Forward Plan detailing “Key Decisions” that are to be taken over the next four months by the Leader of the Council, the Cabinet, Cabinet Members and Officers of the Council.

“Key Decisions” are defined as those that are likely to

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £500,000 per annum.

For information purposes, the Forward Plan also includes some other matters expected to come before Cabinet or that the Cabinet is likely to recommend to full Council whether or not they may give rise to Key Decisions.

### The Cabinet

CABINET MEMBER	PORTFOLIO
Councillor John Kent (Leader of the Council)	Finance and Education
Councillor Barbara Rice (Deputy Leader of the Council)	Adult Social Care and Health
To be appointed at Annual Council – 27 May 2015	Environment
Councillor Victoria Holloway	Central Services
Councillor Bukky Okunade	Children’s Social Care and Lead Member for Children’s Services
To be appointed at Annual Council – 27 May 2015	Public Protection
Councillor Richard Speight	Communities and Regeneration
Councillor Lynn Worrall	Housing
Councillor Oliver Gerrish	Highways and Transportation

## Publicity in connection with Key Decisions

Where the Council intends to make a key decision, that decision must not be made until a document has been published which states:

- that a key decision is to be made on behalf of the Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, that individual's name, and title if any and, where the decision maker is a decision-making body, its name and a list of its members;
- the date on which, or the period within which, the decision is to be made;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker;
- the procedure for requesting details of those documents (if any) as they become available.

The Forward Plan will be updated with the information set out above and will be published **at least 28 days before the date of the Cabinet meeting to which it refers.**

Copies can be obtained as follows:

In writing, addressed to: Democratic Services,  
Civic Offices,  
New Road,  
Grays,  
Essex  
RM17 6SL

By e-mail to [direct.democracy@thurrock.gov.uk](mailto:direct.democracy@thurrock.gov.uk)

Via the Council's web site at: [www.thurrock.gov.uk/democracy](http://www.thurrock.gov.uk/democracy)

Members of the public are entitled to obtain copies of any documents that will be relied upon when the decision is taken, unless they are either confidential or exempt within the meaning of Schedule 12A in the Local Government Act 1972 (for example, information relating to individual people/employees, financial/commercial details or legal proceedings).

These documents will normally be published on the Council's website at the address above **at least 5 clear working days** before the decision is due to be taken. Paper copies will also be available for inspection via the address, telephone number and e-mail address set out above.

### Admission of the public to meetings of the Cabinet:

A meeting of the Cabinet must be open to the public except to the extent that the public are excluded.

The public must be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;

- (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them;
- (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

**Confidential or Exempt information:**

At least 28 clear days before a meeting where confidential or exempt information is to be considered, the Council will make available at the Civic Offices and on its website, a notice of its intention to hold all or part of a meeting in private, i.e., where the press and public are excluded.

Any such notice must include a statement of the reasons for the meeting to be held in private. Upon publication of this notice, representations may be received by the Council about why a particular decision should be open to the public. Any such representations should be made as follows:

In writing, addressed to: Democratic Services,  
Civic Offices,  
New Road,  
Grays,  
Essex  
RM17 6SL

By email to [direct.democracy@thurrock.gov.uk](mailto:direct.democracy@thurrock.gov.uk)

At least five clear days before a private meeting, where the press and public are excluded from all or part of a meeting, the Council will make available at the Civic Offices and on its website a further notice of its intention to hold all or part of a meeting in private.

This notice must include a statement of the reasons for all or part of the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public, and, a statement of its response to any such representations made.

**Please note that the decision dates provided within this Forward Plan are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.**

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Corporate Priorities Activities Plan 2015/16</b> This report details the priority activities which services will focus upon during 2015/16 along with targets for key performance areas.</p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Non Key</p>	<p>Sarah Welton, Performance Officer</p>	<p>Cabinet Member for Central Services</p>	<p>Open</p>
<p><b>Draft 2014/15 Outturn and Medium Term Financial Strategy Update</b> To inform members of the current finance position.</p> <p><b>All Wards</b></p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Sean Clark, Head of Corporate Finance</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>
<p><b>Approve award of contract for the provision of fuel purchasing cards for use across the Council's fleet of vehicles</b> To provide Cabinet with the rationale to award the fuel purchasing card contract and seek agreement to the recommendation.</p> <p><b>All Wards</b></p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Key Affects more than 1 ward</p>	<p>Matthew Trott, Fleet and Logistics Manager</p>	<p>Cabinet Member for Environment</p>	<p>Part exempt</p>
<p><b>Helping Hand Scheme</b></p> <p><b>All Wards</b></p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Richard Parkin, Head of Housing</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>
<p><b>Gloriana Thurrock Ltd. - Proposed Development at Belmont Road, Grays, Gateway 2 Report</b> To endorse Partnering Board's recommendation that the Council should support Gloriana in progressing the development at Belmont Road through Gateway 2 to submission of a planning</p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Key</p>	<p>Sean Clark, Head of Corporate Finance</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Part exempt Appendix will be exempt by reference to the descriptions in Schedule 12A of the Local Government Act 1972, due to information relating to the financial</p>

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<p>application and receipt of tenders for construction of the approved scheme including incurring design fees, at risk, on Gloriana's behalf until approval to commit the schemes is given at Gateway 3.</p> <p><b>Grays Riverside; Grays Thurrock</b></p>					<p>or business affairs of any particular person (including the authority holding that information).</p>
<p><b>Housing Revenue Account Housing Estate Regeneration Programme - Progress Report</b></p> <p>To note the progress which has been made in relation to progressing estate regeneration since the last report to Cabinet in December 2014 and to agree that the Director of Housing should proceed to procurement of an estate regeneration partner in line with the principles set out in the report.</p> <p><b>All Wards</b></p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Non Key</p>	<p>Kathryn Adedeji, Head of Housing, Investment and Development</p>	<p>Cabinet Member for Housing</p>	<p>Open</p>
<p><b>Housing Development Programme Phase 2</b></p> <p>To agree that delegated authority be given to the Director of Housing, in consultation with the Portfolio Holder for Housing, to proceed to tender and award contracts for schemes set out in the report which form Phase 2 for the HRA housing development programme.</p> <p>To note the additional funding in support of the Council's Housing development programme which has been secured through successful bids to various Government funding initiatives and the bids for which outcomes are currently awaited.</p>	<p><b>10 Jun 2015</b></p> <p><b>24 Jun 2015 Cabinet</b></p> <p><b>Council</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Kathryn Adedeji, Head of Housing, Investment and Development</p>	<p>Cabinet Member for Housing</p>	<p>Part exempt Appendix will be exempt by reference to the descriptions in Schedule 12A of the Local Government Act 1972, due to information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>To update Members on progress in obtaining additional funding for the HRA Housing development programme and to seek approval to procure contractors for Phase 2 of the programme.</p> <p><b>All Wards</b></p>					
<p><b>Transportation &amp; Highways Supply Chain Efficiencies</b> Decision to approve the Highways Supply Chain strategy and to authorise the Director of Planning &amp; Transportation and the Head of Transportation and Highways to use framework contracts for the delivery of the Transportation &amp; Highways service.</p> <p>To consider the Transportation &amp; Highways Supply Chain Strategy and to authorise the use of framework contracts.</p> <p><b>All Wards</b></p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Les Burns, Chief Highways Engineer</p>	<p>Cabinet Member for Highways &amp; Transportation</p>	<p>Part exempt</p>
<p><b>Procurement of the Temporary (Agency) Staff Contract</b> To approve the procurement proposals for the Council's corporate contract for the provision of temporary staff.</p> <p><b>All Wards</b></p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Stefanie Seff, Corporate Procurement, Strategy and Delivery Manager</p>	<p>Cabinet Member for Central Services</p>	<p>Open</p>
<p><b>Appointments to Outside Bodies, Statutory and other Panels</b> This report requests the Cabinet to consider</p>	<p><b>10 Jun 2015 Cabinet</b></p>	<p>Non Key</p>	<p>Stephanie Cox, Senior Democratic Services Officer</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
the nominations made by Group Leaders to Outside Bodies, Statutory and Other Panels for those appointments that are to be made by the Cabinet.					
<b>SERCO Update</b>	<b>10 Jun 2015 Cabinet</b>	Key Expenditure > £500,000	Kathryn Adedeji, Head of Housing, Investment and Development	Cabinet Member for Central Services	Open
<b>Annual / End of Year Corporate Performance Report</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.	<b>8 Jul 2015 Cabinet</b>	Non Key	Sarah Welton, Performance Officer	Cabinet Member for Central Services	Open
<b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.  <b>All Wards</b>	<b>8 Jul 2015 Cabinet</b>	Key Affects more than 1 ward	Sean Clark, Head of Corporate Finance, Karen Wheeler, Head of Strategy	Leader and Cabinet Member for Finance and Education	Open
<b>Operational Estate Rationalisation</b> To consider the current operational estate and the vision for the future.	<b>8 Jul 2015 Cabinet</b>	Key Affects more than 1 ward	Jackie Hinchliffe, Head of HR, OD and Customer Strategy	Cabinet Member for Central Services	Open



Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p>Agree the interventions and resources required to deliver the Council's vision for its operational estate.</p> <p><b>All Wards</b></p>					
<p><b>Day Opportunities</b> To agree for a Framework Agreement to be put in place for Day Opportunities for people with disabilities and Autism.</p> <p><b>All Wards</b></p>	<b>8 Jul 2015 Cabinet</b>	Key Affects more than 1 ward	Catherine Wilson, Service Manager Commissioning	Deputy Leader and Cabinet Member for Adult Social Care & Health	Open
<p><b>Meals on Wheels Service</b> The report is being presented to gain Cabinets agreement to a change in planned delivery arrangements for meals on wheels.</p> <p><b>All Wards</b></p>	<b>8 Jul 2015 Cabinet</b>	Key Affects more than 1 ward	Catherine Wilson, Service Manager Commissioning	Deputy Leader and Cabinet Member for Adult Social Care & Health	Open
<p><b>2014/15 Treasury Strategy Report</b> To report to Members on the Treasury activity for 2014/15.</p> <p><b>All Wards</b></p>	<b>8 Jul 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>Asset Management Update</b> To provide an update in relation to the Council's asset management strategy.</p> <p><b>All Wards</b></p>	<b>8 Jul 2015 Cabinet</b>	Key	Ian Rydings, Head of Asset Management	Leader and Cabinet Member for Finance and Education	Open
<p><b>Grays South and Rail Station Regeneration Update</b> To provide an update to Cabinet in relation to the regeneration of Grays South and Rail</p>	<b>8 Jul 2015 Cabinet</b>	Key Affects more than 1 ward	Matthew Essex, Head of Regeneration, Stephen Taylor, Programmes and	Cabinet Member for Communities and Regeneration	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p>Station to support the delivery of the Council's vision for Grays.</p> <p><b>Grays Riverside; Grays Thurrock</b></p>			<p>Projects Manager, Brian Priestley, Regeneration Programme Manager</p>		
<p><b>Purfleet Centre Regeneration Update</b> To provide an update in respect of the Purfleet Centre regeneration project.</p> <p><b>West Thurrock and South Stifford</b></p>	<p><b>8 Jul 2015</b> <b>Cabinet</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Brian Priestley, Regeneration Programme Manager, Stephen Taylor, Programmes and Projects Manager, Matthew Essex, Head of Regeneration</p>	<p>Cabinet Member for Communities and Regeneration</p>	<p>Open</p>
<p><b>Enterprise Units Report</b> To receive an update in relation to the enterprise units located at Tilbury Riverside Business Centre and at the National College in Purfleet.</p> <p><b>Tilbury Riverside and Thurrock Park; West Thurrock and South Stifford</b></p>	<p><b>8 Jul 2015</b>  <b>22 Jul 2015</b> <b>Cabinet</b>  <b>Council</b></p>	<p>Key Affects more than 1 ward</p>	<p>Matthew Essex, Head of Regeneration</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>
<p><b>Month 3 / Quarter 1 Corporate Performance Report</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.</p>	<p><b>9 Sep 2015</b> <b>Cabinet</b></p>	<p>Non Key</p>	<p>Sarah Welton, Performance Officer</p>	<p>Cabinet Member for Central Services</p>	<p>Open</p>

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Affects more than 1 ward	Karen Wheeler, Head of Strategy, Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>2015/16 Quarter 1 Capital Monitoring Report</b> To update Members on the 2015/16 capital budget positions for both the General Fund and Housing Revenue Account.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>2015/16 Quarter 1 Revenue Monitoring Report</b> To report on the progress of 2015/16 budget.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>Social Lettings Agency</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Expenditure > £500,000	Dermot Moloney, Business Improvement Manager	Cabinet Member for Housing	Open
<p><b>Multi-Functional Device (MFD) Reprourement, Fleet &amp; Printroom</b> Approval for procurement and award of a new provider for the provision of a managed print service using multi-functional fleet &amp; print room devices.</p> <p>To outline options, cost and agree recommendation for procurement and award to a new provider.</p>	<b>9 Sep 2015 Cabinet</b>	Key Expenditure > £500,000	Andrew Austin	Cabinet Member for Central Services	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Thameside Complex Stage 2 Report</b> To review the stage two options appraisal report and receive an update on the work of the Thameside Complex Review Panel.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Expenditure > £500,000	Matthew Boulter, Principal Democratic Services Officer, Matthew Essex, Head of Regeneration, Stephen Taylor, Programmes and Projects Manager	Leader and Cabinet Member for Finance and Education	Open
<p><b>Combined Authority and Economic Prosperity Boards Update</b></p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Affects more than 1 ward	Matthew Essex, Head of Regeneration	Leader and Cabinet Member for Finance and Education	Open
<p><b>Grays Traffic Management Scheme</b></p> <p><b>Grays Riverside; Grays Thurrock</b></p>	<b>9 Sep 2015 Cabinet</b>	Key	Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open
<p><b>Highways Policy Review</b> To review and approve Highways Policy for Thurrock.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Affects more than 1 ward	Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open
<p><b>Lower Thames Crossing</b> To provide an update on the developments in relation to the Lower Thames Crossing.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Affects more than 1 ward	Ann Osola, Head of Highways	Leader and Cabinet Member for Finance and Education	Open
<p><b>Local Bus Services</b> To consider Local Bus Services in Thurrock.</p> <p><b>All Wards</b></p>	<b>9 Sep 2015 Cabinet</b>	Key Affects more than 1 ward	Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Month 4 Corporate Performance Summary</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.</p>	<p><b>14 Oct 2015 Cabinet</b></p>	<p>Non Key</p>	<p>Sarah Welton, Performance Officer</p>	<p>Cabinet Member for Central Services</p>	<p>Open</p>
<p><b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.</p> <p><b>All Wards</b></p>	<p><b>14 Oct 2015 Cabinet</b></p>	<p>Key Affects more than 1 ward</p>	<p>Sean Clark, Head of Corporate Finance, Karen Wheeler, Head of Strategy</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>
<p><b>Heritage, Arts and Culture Ambitions in Thurrock</b> To review the heritage, arts and culture ambitions for Thurrock.</p> <p><b>All Wards</b></p>	<p><b>14 Oct 2015 Cabinet</b></p>	<p>Key Affects more than 1 ward</p>	<p>Matthew Essex, Head of Regeneration</p>	<p>Cabinet Member for Communities and Regeneration</p>	<p>Open</p>
<p><b>Stations and Rail Improvements in Thurrock</b> To provide an update on developments to improve rail stations in Thurrock.</p> <p><b>All Wards</b></p>	<p><b>14 Oct 2015 Cabinet</b></p>	<p>Key Affects more than 1 ward</p>	<p>Ann Osola, Head of Highways</p>	<p>Cabinet Member for Highways &amp; Transportation</p>	<p>Open</p>

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Month 5 Corporate Performance Summary</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.</p>	<b>11 Nov 2015 Cabinet</b>	Non Key	Sarah Welton, Performance Officer	Cabinet Member for Central Services	Open
<p><b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.</p> <p><b>All Wards</b></p>	<b>11 Nov 2015 Cabinet</b>	Key Affects more than 1 ward	Karen Wheeler, Head of Strategy, Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>2016/17 Local Council Tax Scheme</b> To agree to the 2016/17 Local Council Tax Scheme for onward recommendation to Council.</p> <p><b>All Wards</b></p>	<b>11 Nov 2015</b> <b>24 Feb 2016 Cabinet</b>  <b>Council</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>2015/16 Half Year Treasury Update</b> To report to Members on the half year Treasury activity for 2015/16.</p> <p><b>All Wards</b></p>	<b>11 Nov 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>2015/16 Quarter 2 Capital Monitoring Report</b> To update Members on the quarter 2 2015/16</p>	<b>11 Nov 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
capital budget positions for both the General Fund and Housing Revenue Account  <b>All Wards</b>					
<b>2015/16 Quarter 2 Revenue Monitoring Report</b> To report on progress of the 2015/16 budget.  <b>All Wards</b>	<b>11 Nov 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>2016/2017 Fees and Charges</b> To agree the Fees and Charges for 2016/17.  <b>All Wards</b>	<b>11 Nov 2015 Cabinet</b>	Key Affects more than 1 ward	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>Extra Care Housing</b> To agree future care delivering arrangements in Kynoch Court.  <b>All Wards</b>	<b>11 Nov 2015 Cabinet</b>	Key Expenditure > £500,000	Catherine Wilson, Service Manager Commissioning	Deputy Leader and Cabinet Member for Adult Social Care & Health	Open
<b>Consultation on the Local Plan</b> The Local Plan sets out Thurrock's planning policies and proposals for development. These are prepared in accordance with government legislation.  <b>All Wards</b>	<b>11 Nov 2015 25 Nov 2015 Cabinet Council</b>	Key	Andrew Millard, Head of Planning & Growth	Cabinet Member for Communities and Regeneration	Open
<b>Mid-Year Corporate Progress and Performance Report</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are	<b>9 Dec 2015 Cabinet</b>	Non Key	Sarah Welton, Performance Officer	Cabinet Member for Central Services	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.					
<b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.  <b>All Wards</b>	<b>9 Dec 2015 Cabinet</b>	Key Affects more than 1 ward	Sean Clark, Head of Corporate Finance, Karen Wheeler, Head of Strategy	Leader and Cabinet Member for Finance and Education	Open
<b>2016/17 Capital Programme Bids</b> To update Members on the 2014/15 capital programme status and agree actions and virements as necessary.  <b>All Wards</b>	<b>9 Dec 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>2016/17 Council Tax Base</b> To agree the Council Tax Base for 2016/17 which is a key component to the budget process before it is referred to full Council.  <b>All Wards</b>	<b>9 Dec 2015</b>  <b>27 Jan 2016 Cabinet</b>  <b>Council</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>Housing Revenue Account Base Estimates Report</b>  <b>All Wards</b>	<b>9 Dec 2015 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance, Barbara Brownlee, Director of Housing - Thurrock Council	Leader and Cabinet Member for Finance and Education	Open
<b>School Capital Programme Update</b> To provide an update to Cabinet in relation to	<b>9 Dec 2015 Cabinet</b>	Key Expenditure >			Open



Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p>the school capital programme and associated works</p> <p><b>All Wards</b></p>		£500,000			
<p><b>Authority Monitoring Report for Local Plan 2015</b></p> <p>The monitoring report is required to be produced under section 35 of the Planning and Compulsory Purchase Act 2004. The Thurrock Authority Monitoring Report monitors the progress of the Local Plan and the extent to which the policies set out in Local Plan Documents are being achieved. Policy progress is reported by a series of indicators. Cabinet is asked to approve the Thurrock Authority Monitoring Report 2015 and to authorise that it be made available for publication.</p> <p><b>All Wards</b></p>	<b>9 Dec 2015 Cabinet</b>	Non Key	John Garbutt, Senior Planner, Andrew Millard, Head of Planning & Growth	Cabinet Member for Communities and Regeneration	Open
<p><b>Highways Procurement Medium Term Strategy</b></p> <p>To consider the highways medium-term procurement strategy.</p> <p><b>All Wards</b></p>	<b>10 Jun 2015 Cabinet</b>	Key	Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open
<p><b>Month 7 Corporate Performance Summary</b></p> <p>This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables</p>	<b>13 Jan 2016 Cabinet</b>	Non Key	Sarah Welton, Performance Officer	Cabinet Member for Central Services	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
Members, Directors and other leaders to form an opinion as to the delivery of these priorities.					
<b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.  <b>All Wards</b>	<b>13 Jan 2016 Cabinet</b>	Key Affects more than 1 ward	Karen Wheeler, Head of Strategy, Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>2016/17 Collection Fund Balance</b> To agree the collection fund balance which is a key component to the budget process before it is referred to full Council.  <b>All Wards</b>	<b>13 Jan 2016</b>  <b>23 Mar 2016 Cabinet</b>  <b>Council</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>2016/17 Fees and Charges</b> To agree the Fees and Charges for 2016/17.  <b>All Wards</b>	<b>13 Jan 2016 Cabinet</b>	Key Affects more than 1 ward	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>Housing Allocations Scheme</b> To make recommendations for changes to the Housing Allocations Scheme.  <b>All Wards</b>	<b>13 Jan 2016 Cabinet</b>	Key Affects more than 1 ward	Dermot Moloney, Business Improvement Manager	Cabinet Member for Housing	Open
<b>Cycling Infrastructure Programme</b> To update Members on the progress of the cycling infrastructure programme in Thurrock.  <b>All Wards</b>	<b>13 Jan 2016 Cabinet</b>	Key Affects more than 1 ward	Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Transport and Health in Thurrock</b> To consider the impact of transport and health in Thurrock, including low emission zones and lorry parks.</p> <p><b>All Wards</b></p>	<p><b>13 Jan 2016 Cabinet</b></p>	<p>Key Affects more than 1 ward</p>	<p>Ann Osola, Head of Highways</p>	<p>Cabinet Member for Highways &amp; Transportation</p>	<p>Open</p>
<p><b>Month 8 Corporate Performance Summary</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.</p>	<p><b>10 Feb 2016 Cabinet</b></p>	<p>Non Key</p>	<p>Sarah Welton, Performance Officer</p>	<p>Cabinet Member for Central Services</p>	<p>Open</p>
<p><b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.</p> <p><b>All Wards</b></p>	<p><b>10 Feb 2016 Cabinet</b></p>	<p>Key Affects more than 1 ward</p>	<p>Sean Clark, Head of Corporate Finance, Karen Wheeler, Head of Strategy</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>
<p><b>2015/16 Quarter 3 Capital Monitoring Report</b> To update Members on quarter 3 of the 2015/16 capital budget positions for both the General Fund and Housing Revenue Account</p> <p><b>All Wards</b></p>	<p><b>10 Feb 2016 Cabinet</b></p>	<p>Key Expenditure &gt; £500,000</p>	<p>Sean Clark, Head of Corporate Finance</p>	<p>Leader and Cabinet Member for Finance and Education</p>	<p>Open</p>

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<b>2015/16 Quarter 3 Revenue Monitoring Report</b> To report on progress of the 2015/16 budget.  <b>All Wards</b>	<b>10 Feb 2016 Cabinet</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Deputy Leader and Cabinet Member for Adult Social Care & Health	Open
<b>2016/17 Capital Programme</b> To agree the 2016/17 Capital Programme.  <b>All Wards</b>	<b>10 Feb 2016 Cabinet</b>  <b>24 Feb 2016 Cabinet</b>  <b>Council</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>2016/17 General Fund Revenue and Capital Budget Report</b>  <b>All Wards</b>	<b>10 Feb 2016 Cabinet</b>  <b>24 Feb 2016 Cabinet</b>  <b>Council</b>	Key Affects more than 1 ward	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>2016/17 Housing Revenue Account Revenue and Capital Budget Report</b> To consider the 2016/17 budget plans and rent levels for the Housing Revenue Account.  <b>All Wards</b>	<b>10 Feb 2016 Cabinet</b>  <b>24 Feb 2016 Cabinet</b>  <b>Council</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<b>Treasury Management Strategy</b>  <b>All Wards</b>	<b>10 Feb 2016 Cabinet</b>  <b>24 Feb 2016 Cabinet</b>  <b>Council</b>	Key Expenditure > £500,000	Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open

Description of the decision	Date decision is expected to be taken and who will take the decision?	Key or Non-Key Decision	Responsible Officer	Cabinet Member / Portfolio	Open / Exempt (and reason if the decision is to be taken in private)
<p><b>Stanford-le-Hope Interchange Proposal</b> To provide an update to Cabinet on the proposals for the Stanford-le-Hope interchange.</p> <p><b>Stanford East and Corringham Town; Stanford-le-Hope West</b></p>	<b>10 Feb 2016 Cabinet</b>	Key Expenditure > £500,000	Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open
<p><b>Month 9 / Quarter 3 Corporate Performance Report</b> This report provides Cabinet with a summary of performance against the Corporate Scorecard 2015-16, a basket of key performance indicators. These indicators are used to monitor the performance of key corporate priority activities and enables Members, Directors and other leaders to form an opinion as to the delivery of these priorities.</p>	<b>9 Mar 2016 Cabinet</b>	Non Key	Sarah Welton, Performance Officer	Cabinet Member for Central Services	Open
<p><b>Shaping the Council and Budget Progress Update</b> To update Cabinet on Shaping the Council and Budget Savings progress.</p> <p><b>All Wards</b></p>	<b>9 Mar 2016 Cabinet</b>	Key Affects more than 1 ward	Karen Wheeler, Head of Strategy, Sean Clark, Head of Corporate Finance	Leader and Cabinet Member for Finance and Education	Open
<p><b>A13 Widening Scheme Update</b> To provide an update to Cabinet on the A13 Widening Scheme project.</p> <p><b>All Wards</b></p>	<b>9 Mar 2016 Cabinet</b>	Key Expenditure > £500,000	Les Burns, Chief Highways Engineer, Ann Osola, Head of Highways	Cabinet Member for Highways & Transportation	Open